



Gavel Club

An affiliate of Toastmasters International

Request for Certification

TO: New Clubs
Toastmasters International
Englewood, Colorado

The undersigned, as duly authorized representatives of the applicant club, hereby apply for a Certificate of Affiliation with Toastmasters International, as an established and officially recognized Gavel Club, and request that a Certificate of Affiliation granting status and privileges of a Gavel Club and the use of the name shall be issued.

In support of this request, and as conditions upon which favorable action shall be based, we submit the following statements and supporting evidence.

1. This club claims qualification for acceptance as a Gavel Club because the club may not be chartered as a Toastmasters club for the following reasons:

2. The Representatives of Record of this club are:

President: _____

Address: _____

Secretary: _____

Address: _____

Counselor: _____

Representative of Organization or Institution

Address: _____

(NOTE: The World Headquarters of Toastmasters International should be notified promptly of any changes because club correspondence can only be accepted from accredited representatives.)

3. This club has _____ members.

4. Meetings are held at _____ (time) on _____ (day of week)
at _____ (place).

5. This club shall be known as _____

Gavel Club of _____

City

State

- 6. Our club has reviewed the Bylaws of Toastmasters International and we affirm that the policies and principles of our club are consistent with the principles and ideals of Toastmasters International.
- 7. The representative of the organization or institution who will counsel the club and encourage its continuity, stability and compliance with the policies of the institution or organization and Toastmasters International is:

Name

Title

- 8. The club intends to use and apply the program, methods, procedures, materials and services of Toastmasters International insofar as its circumstances permit.
- 9. The club accepts the financial arrangements adopted to its needs and abilities and consistent with the interests of Toastmasters International, as agreed upon between Toastmasters International and this club.
- 10. The club has adopted a Constitution and Bylaws adapted to its circumstances and in harmony with the basic principles of Toastmasters International.
- 11. Certification Fee of \$ _____ is transmitted herewith together with other fees for services and materials requested, in accordance with the agreement regarding them.
- 12. The club agrees that failure to submit reports or to comply with the basic principles of Toastmasters International may result in cancellation of its Certificate of Affiliation.

SUBMITTED FOR APPLICANT CLUB: _____ President

_____ Secretary

_____ Counselor

Date of Application

Club Advisor Representing Institution or Organization

I have read the foregoing statements to which the representatives of this special group have subscribed. As the duly authorized representative, and on behalf of the institution or organization (if any) with which this special group is identified, I subscribe to the following statements:

The policies and programs of this club are consistent with the policies and regulations of the organization or institution with which this group is identified; and

As a Gavel Club, affiliated with Toastmasters International, this group has the approval of this organization or institution with which it is identified.

Name and Title

Name of Institution or Organization

Date